



**Bridgeport Learning Center (BLC)**

**Re-Opening Plan Procedures**

**2020-2021 School Year**

**ARRIVAL: 8:15-8:25**

**Buses:**

- Students will exit bus one at a time.
- Students will sanitize hands when entering the building.
- All Students/Staff must have a mask on before entering the building.
- Students will be provided masks if needed.
- Students will report directly to their homeroom.

**\*Staff will be stationed at various locations to monitor student arrival.**

**Parent Drop Off: Front of Building**

- Students will sanitize hands when entering building and walk to class.
- Masks provided if required.

**\*Staff will be stationed at various locations to monitor student arrival.**

**Tardy/Late Arrivals:**

- Students will be directed to report to main office and check in with secretary.

**Breakfast:**

- Teachers will pick up baskets from the cafeteria
- Students will eat breakfast in class once they arrive in the morning.
- Custodial staff to deliver garbage cans and empty them at the conclusion of breakfast

## **Instructional Time/Specials**

*Teachers to take attendance of students who are attending in-person and remotely.*

- Teachers to create daily schedule
- Students to be provided own device to use in school for academic instruction and district assessments.
- Students/teachers to disinfect chairs/desks throughout day.

*\*Each class has been provided masks, hand-sanitizer, and wipes.*

**Specialists:** *Specialists (ART, P.E) will travel to classrooms. Staff/Students must disinfect area before leaving classroom.*

## **Remote Learners:**

- District Expectations for remote learners will be shared.
- Devices will be provided if requested by parents
- Teachers to contact parents to review daily instruction schedule and expectations.

## **Restroom Breaks: MUST BE SUPERVISED BY STAFF**

- Teachers will determine times for restroom breaks.
- One student enters restroom at a time
- Students will sanitize their hands entering and exiting the restrooms.
- No water fountains will be utilized for drinks
- Bathrooms will be sanitized throughout the day and documented.
- Custodian will follow district guidance and checklist.

## **Hallway Protocol**

- 6ft markers will be placed in hallways, stairways, and common areas.
- Students/Staff will maintain a social distance of 6 feet utilizing floor markers

## **Recess/Mask Breaks**

\*Teachers will collaborate to create recess and mask break schedules

## **Lunch:**

- Lunch will be served in homerooms
- Cafeteria will not be used
- Staff to pick up lunch to bring to classrooms

## **Nurse Visits/Medical Needs:**

*\*Nurse screens for symptomatic students/staff and monitors Isolation room.*

- Teachers to call nurses office before student goes to office
- Specific times for students to take medication
- *School Health Office Visit Procedure will be posted in Classrooms/Main Office for all staff to follow provide by the District.*

## **Activity Period**

- 1:00-1:15 TBD by teacher
- All students will stay in their homerooms.

*\*Teachers to have students disinfect desks and chairs before being called for dismissal.*

## **Dismissal: 1:20-1:30**

- Staff will be assigned in upstairs hallways and by stairs near office to monitor students as they walk to their bus once called.
- Principal/Security will be by door to monitor students as they exit.
- TSFs who ride buses will supervise students in line and walk students to bus following all social distancing guidelines.
- Parents are asked to spray down student backpacks and wipe down student materials before

## **Parents/Visitors:**

- All Parents/Visitors **must** schedule an appointment to come into the building.
- Office to keep log of the name of the visitor and telephone number.
- PPTs will be scheduled with parent and held remotely through TEAMS unless parent requests for in-person meeting.

*\*All visitors must follow CDC Guidelines by wearing a mask and sanitizing hands when entering building.*

