

Monday, April 8, 2019

MINUTES OF THE REGULAR MEETING OF THE BRIDGEPORT BOARD OF EDUCATION, held April 8, 2019, at Bridgeport Regional Aquaculture Science & Technology Education Center, 60 St. Stephens Road, Bridgeport, Connecticut.

The meeting was called to order at 7:17 p.m.

Present were Chair John Weldon, Secretary Joseph Sokolovic, Hernan Illingworth, Sybil Allen, Chris Taylor, Maria Pereira, and Joseph Lombard.

Supt. Dr. Aresta L. Johnson was present.

Ms. Pereira moved “to *waive the time frames for each agenda item.*” The motion was seconded by Mr. Lombard and approved by a 6-1 vote.

Voting in favor were members Illingworth, Sokolovic, Allen, Lombard, Weldon, and Pereira. Mr. Taylor was opposed.

**PUBLIC COMMENT:**

Justin Parks, the great-grandson of Edmund Chase Bassick, said he was born in Bridgeport and grew up in Fairfield. He joined the Army in 1968 and served as an officer in Vietnam, where he received a Purple Heart for wounds received in action and a Bronze Star. He said he is retired from a career as a marketing executive.

Mr. Parks said he was representing other family members

and requested a formal apology from the board for an accusation that family members were involved in the slave trade. He said the accusation was absurd; his great-grandfather was a seaman traveling all over the world, including to Australia where he discovered gold, in the years before the Emancipation Proclamation. Neither he or his father, who was a farmer in Maine, had anything to do with the slave trade.

Mr. Parks said Bassick High stood on land donated by his family. He said the school was designed by a Bridgeport architect and is an architectural masterpiece. He urged the board save as much as possible of the historic and magnificent building.

JoAnn Kennedy objected to meetings last month being cancelled which had the effect of shutting down the public. She said the board members serve the public and it was not appropriate to cancel meetings. She said the superintendent's report was not available and there was no notice of new principals at Bassick, Thomas Hooker and Cesar Batalla. She said the public should be notified who is retiring or being hired.

Ms. Kennedy objected to a recent special meeting where no one did anything when someone attacked a female board member. She said she called the police because no security guard was present.

Patricia Roberts, a PTSO president at Fairchild Wheeler, said the PTSOs were trying to communicate to all families and there was a policy that did not allow for parent e-mail addresses to be provided. She asked if e-mail communications could be made to families without revealing the e-mail addresses. She objected to the lack of

confidentiality in a person in a position of power using information on absenteeism, regardless of where the information came from. She said as a parent this caused concern for her, particularly because it discredited a parent's skills and was belittling of someone's education level, which was in opposition to the board's vision statement. She asked there be an investigation of the board member and that the board member resign their position.

Marge Hiller said the School Volunteer Association is trying to be reinstated in the board's budget and is attempting to raise money to make that happen. She said a volunteer was going to swim a hundred laps at the YMCA pool in support of the effort and contributions will be matched by an anonymous donor.

Ms. Pereira moved to add to the agenda discussion and possible action on the City Council's Budget & Appropriation hearing regarding the BOE's appropriation. Mr. Weldon said he saw on social meeting that the meeting was moved to another date.

### **APPROVAL OF BOARD MINUTES:**

Ms. Pereira moved to approve the minutes of the Special Meeting of March 11, 2019, with edits. The motion was seconded by Ms. Allen. Corrections were noted.

The motion was approved by a 5-0 vote. Voting in favor were members Allen, Illingworth, Weldon, Sokolovic, and Pereira. Mr. Taylor and Mr. Lombard abstained.

Ms. Pereira moved to approve the minutes of the Regular Meeting of March 11, 2019, with edits. The motion was seconded by Mr. Weldon. Corrections were noted.

The motion was approved by a 6-0 vote. Voting in favor were members Allen, Illingworth, Lombard, Weldon, Sokolovic, and Pereira. Mr. Taylor abstained.

Ms. Pereira moved to table the Regular Meeting minutes of March 14th, 2019. The motion was seconded by Mr. Sokolovic and unanimously approved.

Ms. Pereira moved to add to the agenda approval of the Special Meeting minutes of March 14, 2019. The motion was seconded by Mr. Sokolovic.

The motion was approved by a 6-0 vote. Voting in favor were members Allen, Illingworth, Lombard, Weldon, Sokolovic, and Pereira. Mr. Taylor abstained.

Ms. Pereira moved to approve the minutes of the Special Meeting of March 14th, 2019. The motion was seconded by Mr. Sokolovic.

The motion was approved by a 6-0 vote. Voting in favor were members Allen, Illingworth, Lombard, Weldon, Sokolovic, and Pereira. Mr. Taylor abstained.

Ms. Pereira moved to approve the minutes of the Special Meeting of March 25th, 2019, that commenced at 5:30 p.m., with edits. The motion was seconded by Mr. Sokolovic.

The motion was approved by a 6-0 vote. Voting in favor were members Allen, Illingworth, Lombard, Weldon, Sokolovic, and Pereira. Mr. Taylor abstained.

Ms. Pereira moved to approve the Special Meeting minutes of March 25th, 2019, which began at 6:30 p.m. The motion

was seconded by Mr. Sokolovic.

The motion was approved by a 6-0 vote. Voting in favor were members Allen, Illingworth, Lombard, Weldon, Sokolovic, and Pereira. Mr. Taylor abstained.

### **CHAIR REPORT:**

Mr. Weldon said in light of Ben Walker's resignation, Joe Sokolovic has been named chairman of the Teaching & Learning Committee.

### **COMMITTEE REPORTS/REFERRALS:**

Mr. Illingworth said the Facilities Committee met on April 1st. He said there has been ongoing discussion of school gardens. He said he was pleased to report there is movement and at the next meeting a list of the participating schools will be available. He said he hoped there would be movement on a garden at Harding High because of its culinary program. He said there would be a pizza garden at Bassick in collaboration with Robert Halstead's organization.

Mr. Illingworth said he visited several school gardens and noted some landscaping needed to be addressed.

Mr. Illingworth said there was an update about the construction at Bassick High. There was a discussion of the use of the old Harding High to accommodate Bassick students when the new Bassick is built. The projected cost is \$2 million to make the old Harding suitable.

Mr. Illingworth said there was talk about finding a permanent location for Classical Magnet Academy.

Mr. Illingworth said the next meeting would be on May 5th.

Ms. Pereira said the acceptance of the Fairchild Wheeler campus was contingent on the completion of items by the end of April and she asked that matter be on the agenda.

In response to a question, Mr. Illingworth said the committee addressed bullying data and was pleased to see there was accurate reporting. Ms. Pereira said there were about 379 reported instances of bullying reported this year, with about 36 substantiated.

Mr. Illingworth said after the meeting he had a conversation with John DiDonato, who suggested the data on suspensions be handled in the Teaching & Learning Committee. He said Mr. Walker agreed to this proposal. Mr. Sokolovic said he agreed to handle the issue in Teaching & Learning Committee beginning in May.

In response to a question, Dr. Johnson said she would check to see if the suspension data would be available soon.

In response to a question, Dr. Johnson said the two assistant superintendents had taken today off and Ms. Siegel and Mr. Chester were unable to make tonight's meeting.

In response to a question, Dr. Johnson said there was a meeting held last week regarding the SRO situation. She said Mr. McNamara attended the meeting and there will be additional feedback next week.

Mr. Weldon said the Governance Committee would not meet due to a conflict with the Great City Schools/ Males of Color meeting. He said he believed Ms. Pereira had a draft of the

superintendent's evaluation process and asked her to submit it.

Ms. Pereira said since Mr. Weldon had been chairing the committee he had only held two meetings out of thirteen months. She said a referral had been pending since August.

Mr. Sokolovic suggested the Governance Committee work to codify the party affiliations of each board member upon a resignation.

Ms. Pereira said Title IX of state statutes indicates the first thing to be done is to check the party affiliation of every remaining member.

Mr. Sokolovic reported on the Teaching & Learning Committee. He asked members with outstanding referrals to forward them to him. He said the committee had talked about embedding gardening in the curriculum.

Ms. Pereira said the RFP for expulsion services and the RFQ for translation and interpretation services needed to be addressed.

Dr. Johnson noted students have many options in community service to earn graduation credits. Ms. Pereira asked to be provided with a link to the description of how the credits are earned.

Mr. Weldon said the Personnel Committee would meet tomorrow to conduct interviews for two positions: executive director of specialized instruction and the education construction coordinator.

Ms. Pereira said the hiring policy needed to be addressed by

the Personnel Committee, as well as certified staff turnover data to be compiled by Mr. Chester. Mr. Weldon said the interviews have to be taken care of and a separate meeting could be scheduled for those matters.

Mr. Sokolovic reported on the Students & Families Committee meeting of March 28th. There was an update on Harding PTSO expenditures and approval processes. He said the committee is quite concerned that over \$1,500 in parent funds have been expended on staff salary and products. He said the committee would look further into the matter with Nadira Clarke, grants director.

Mr. Sokolovic said there was a preliminary discussion on updating the parent engagement policy, a task which will require parental input. He said the Parent Convention, which will take place on May 29th at Housatonic Community College, was also discussed.

Mr. Sokolovic said the reinstitution of student representatives to the board was also discussed. He said the next meeting will be on April 25th.

Ms. Pereira said the committee had requested staff to provide PAC action plans over forty days ago and they have not been received.

Mr. Taylor left the meeting

Mr. Sokolovic reported the Great City Schools/Males of Color Committee met on March 26th and discussed finalizing encumbrances for the already approved budget for the community forum. The high school and middle school mentoring programs were also discussed. He said he attended the mentoring training session for the middle



school program and found it very competently presented. He said the first mentoring session was very well run.

Mr. Sokolovic said there will be more aggressive targeted marketing for additional mentees, including phone blasts, advertising, and phone banking.

Ms. Pereira said Mr. Ifill of We Transport agreed to waive bus fees for team-building events to be held at the Discovery Museum. Mr. Sokolovic thanked Ms. Pereira for taking the initiative on that.

Mr. Sokolovic said the next meeting will be on April 23rd.

In response to a question, Mr. Sokolovic said he was awaiting information before holding another meeting of the security policy committee. He said some of the information related to arrests and weapons located in schools. He said the legal opinion was based on Little Rock, Arkansas, which is not like Bridgeport. He said the lawyer asked if the board wanted to expand searches beyond the metal detectors. He said the board would be receiving a legal opinion. Ms. Pereira said the board voted on receiving a legal opinion and asked that it be provided.

## **SUPERINTENDENT'S REPORT:**

Dr. Johnson said the Budget & Appropriations Committee meeting of the City Council has been rescheduled for April 23rd.

Dr. Johnson said the schedule of the graduation ceremonies on June 18th has been set. Bridgeport Military Academy and Harding will graduate at Harding High. The other schools will graduate at Kennedy Stadium. She said the

summary also contains prom information.

Dr. Johnson said the Educators in Excellence ceremony, a collaboration with the Bridgeport Higher Education Alliance, was listed in her report and she invited the board members to attend.

Dr. Johnson said this afternoon she received an e-mail from the state indicating that the only school that met the criteria of Category 4 or Category 5 for the Commissioner's Network was Barnum School.

Dr. Johnson said Barnum will be having a conversation with their staff and parents about the process. The BEA will also meet with the faculty.

Dr. Johnson said there will be a Teen Summit on May 4th at HCC. She said Dr. Broadie, the president of HCC, has been very kind in providing space to the district at no cost. Three district principals will lead the event. Sessions will cover financial literacy, college application, college for athletes, science and engineering, Internet safety, teen empowerment, post-high school options, and networking.

Dr. Johnson said the board would have to make very difficult financial decisions moving towards 2019-20. She said there is an update on the SRO issue in the written material. She said the information that will be brought to the Finance Committee next week will not close the budget gap.

Dr. Johnson said the final conversations with community groups have been held.

Ms. Pereira said it appeared all preschool slots had been filled, but she was not clear how we're going to continue to

enroll 322 students. Dr. Johnson said we're scheduled to lose two classrooms, but there is actually a waiting list for preschool slots.

Ms. Pereira said she was worried about the loss of a preschool class at Dunbar, which is in one of the most impoverished areas of the city. Dr. Johnson said the elimination of one class at Dunbar would not make a huge difference in equity across the district.

In response to a question, Dr. Johnson said an event to raise funds for turnaround arts will be held at the new comedy club in Bridgeport.

Ms. Pereira said she spoke to John Ricci and he indicated the only feasible place to relocate Bassick students is in the old Harding High. Dr. Johnson suggested the board find out where the \$2 million cost is coming from before moving ahead.

Ms. Pereira noted the data provided indicated the district's 408 special education students in out-of-district placements are costing about \$27 million. Dr. Johnson said that is a 12.4 percent growth in that category, and the figure does not include charter school special education.

Ms. Pereira said Dr. Johnson's community gathering on the budget had 45 attendees at the library, the next one had less than 30, and the Make the Road event had 27 people. She said the total was less than the numbers who attended the events in the schools. Dr. Johnson said the event with Caribe Youth League was cancelled.

Mr. Sokolovic noted 408 students are consuming about 17 or 18 percent of the district's budget. He said people need to

know that a big portion of our money, rightfully so, is going to these special education students. Ms. Pereira says this means the district is not really spending \$14,000 per student.

Dr. Johnson said she understood The University School indicated this year would be the last year of operation for the special education program. She said the district is exploring other options for the program.

### **NEW BUSINESS:**

The next agenda item was on discussion and possible action regarding suspension of bylaws 9300 and 9310 pursuant to bylaw 9330 for the purpose of adopting revised, amended and/or new bylaws number 9020 and 9130 in substitution for current bylaws to be effective immediately.

Mr. Sokolovic said he wanted to codify the right of the student representatives to sit at the board meetings.

Mr. Sokolovic moved *“to suspend bylaws 9300 and 9310 pursuant to bylaw number 9330 for the purpose of adopting revised, amended and/or new bylaws number 9020 and 9130 in substitution for current bylaws to be effective immediately upon adoption.”*

The motion was seconded by Mr. Illingworth.

Ms. Pereira questioned bypassing the policy of engaging in a first read so the public can weigh in. She suggested the views of the student representatives be solicited.

Mr. Sokolovic said normally he would agree with Ms. Pereira about this, but the only substantial change would be the election of student representatives. He said we’ve lost their

voice for long enough.

The motion was approved by a 5-1 vote. Voting in favor were members Allen, Lombard, Weldon, Illingworth, and Sokolovic. Ms. Pereira was opposed.

The next agenda item was to adopt revised, amended and/or new bylaw number 9020, entitled Student Representatives to the Board, to be effective immediately upon adoption.

Mr. Sokolovic to approve *“Student Representatives to the Board Policy 9020 to take effect immediately.”*

He read the new policy into the record:

“The Bridgeport Board of Education recognizes the importance of maintaining open communication with the student body, being cognizant of student interest in the affairs of the board and also of the board’s interest in knowing the opinions of those under its charge, it is vitally necessary that the lines of communication between the two groups be as open and effective as possible.

“The student body of each high school shall elect one student and one alternate to represent the school as a non-voting member of the Bridgeport Board of Education. Such election shall be schoolwide and take place by the last day of September every year.

“The student receiving the most votes will serve as the primary student representative and the remaining serving as alternates in descending order according to the number of votes received. Student representatives shall be seated immediately after their election.

“Current and future student representatives shall remain in office until the next election unless school disenrollment or resignation occurs. If the primary student representative for any reason cannot fulfill their duties, the alternates shall serve in rank order in their stead. A new alternate shall be selected by the building administrator for the remainder of the term as needed.

“Student representatives may participate in all public meetings of the full board or its committees as non-voting members of the Board of Education. Student representatives may not participate in or attend any meeting or portion of a meeting that is closed to the public.

“Student representatives may speak on any issue on the agenda or a motion before the board and may also recommend resolutions and motions for the board’s consideration.

“Student representatives will also report on matters of interest and school happenings once quarterly.

“Student representatives shall receive copies of all meeting agendas, minutes and other information that are available when so made available to board members.

“Student representatives shall not be provided with any information that is otherwise not available to the public under the Connecticut Freedom of Information Act.

“Student representatives shall communicate with their respective student bodies the essence of the pertinent issues before the board via their respective school councils.”

The motion was seconded by Mr. Lombard. The motion was

approved by a 5-0 vote. Voting in favor were members Allen, Lombard, Weldon, Illingworth, and Sokolovic. Ms. Pereira abstained.

Ms. Pereira said she opposed based on prior comments and because a policy was created without a single student representatives able to weigh in.

The next agenda item was to adopt revised, amended and/or new bylaw number 9130, construction/posting of the agenda, to be effective immediately upon adoption.

Mr. Weldon said the change would eliminate the times assigned to individual agenda items and to instead institute a simple start time of 6:30 and end time of 8:30 to be posted at the top of the agenda.

Ms. Allen moved approval. The motion was seconded by Mr. Sokolovic.

Ms. Pereira moved to amend the motion. She distributed a document highlighting the changes. She said any three board members can call a special meeting under state statute. She said it needs to be clarified that the chairman cannot cancel a special meeting called by three board members. She said the policy also contained a typographical error regarding paragraphs.

Ms. Pereira said she was proposing if there is a disagreement between the superintendent and the chairman about the agenda the chairman has the final say, but any board member can submit an agenda item that falls under the board's purview and it needs to be placed on the agenda for discussion and action as needed.

Ms. Pereira said the policy should call for the superintendent to distribute the agenda to each board member.

Ms. Pereira objected to having an end time to any board meeting. She said the meeting should just end when we're done with the work, similar to the City Council and the Legislature. She questioned why people who did not want to put the work in were serving on the board.

Mr. Weldon said the proposed policy is to end the meetings at 8:30, however, the rule can be suspended. He said we owe it to ourselves and the public to let everyone know what window we're going to try to operate our business within.

Mr. Weldon said he made the changes in response to remarks he heard from the public and board members.

Mr. Sokolovic seconded the amendment.

Mr. Weldon said the only purpose of having individual agenda times was to try to keep the work focused.

Mr. Sokolovic suggested the amendments be broken down. Mr. Weldon said his purpose was to correct a single issue and if there are bigger, more expansive issues they could be discussed at the committee level or another time.

Mr. Sokolovic said time limits could be enforced by parliamentary procedure such as placing time limits on each speaker. He said he was concerned about the end time of meetings, which will create the possibility of rushing through something, particularly in budget season.

Mr. Illingworth said he agreed with some of the points being made, but the discussion of bylaws could get lengthy. Ms.



Pereira said items had been referred to the Governance Committee and meetings were not held. Mr. Illingworth said the items could be handled at a special meeting. Mr. Weldon said the discussion of the student representative policy took 60 to 90 minutes with a lot of back and forth.

Ms. Pereira said Mr. Weldon rammed through 61 pages of bylaw changes with no discussion.

Mr. Sokolovic said he wanted to make a secondary amendment to remove the end time to the meetings. He said motions to suspend the rule would make us look ridiculous.

Ms. Pereira's amendment failed by a 4-2 vote. Voting in opposition were members Allen, Lombard, Weldon and Illingworth. Voting in favor were members Sokolovic and Pereira.

Mr. Sokolovic moved to amend the motion on the floor "*to remove the end time as noted at the top of the agenda.*" He said we would never get done with meetings at 8:30 with thorough debate.

The amendment was seconded by Ms. Pereira.

Ms. Pereira said any board member who is not passionate about helping 21,400 children and 2,700 staff members and being cognizant of overtaxed taxpayers should not serve on the board.

Mr. Weldon said we need to keep our work focused; if we're here four or five hours, we're doing something wrong.

Mr. Illingworth said he did not believe there should be an end

time to meetings, but the problem is no other governmental body argues the way we argue over things. He said many board members just love to hear themselves talk and refuse to let the vote go on because they're not in favor of it. He said he would stay at the meeting until whatever time was necessary, but let's get the business done.

Mr. Weldon said his purpose was to keep the work focused. He said if we know there are time confines we can tighten things up and move on to a decision.

Mr. Sokolovic said he would support any motion to limit debate as long as everybody's had a chance to speak. Ms. Pereira said the special meeting tonight, which was scheduled for thirty minutes, went to 7:15 because it was comprehensive and complicated. Mr. Illingworth said that example did not apply.

Mr. Lombard moved to amend the amendment "*to correct the listing of the paragraphs to a,b,c,d.*" Mr. Sokolovic seconded the amendment.

The amendment was unanimously approved.

Mr. Weldon said he understood Mr. Sokolovic's amendment to be the agenda would read the start time of Regular Meetings shall be 6:30 p.m. noted at the top of the agenda, which will remove the end time.

The amendment was unanimously approved.

The vote on the main motion as amended was 5-0. Voting in favor were members Weldon, Allen, Lombard, Illingworth and Sokolovic. Ms. Pereira abstained.

The next agenda item was establishing a timeline and a process to fill the Bridgeport Board of Education membership vacancy created by the March 25th, 2019, resignation of Ben Walker.

Mr. Weldon said Mr. Walker was registered as a Libertarian upon his departure. He said the city attorney's office concurred that his replacement must be a Libertarian. He said he is using the same timeline and advertisement that was used when Mr. Bradley resigned.

Mr. Sokolovic said the advertisement should be changed because we're not relying on minority party statutes because they are already three minority party representatives on the board. He said Mr. Walker must be replaced by a Libertarian Party member due to the city charter. Ms. Pereira said she agreed.

Mr. Weldon suggested the provision read only applicants affiliated with the Libertarian Party are eligible.

Ms. Pereira asked that the reference to each interview taking ten minutes be stricken. She also requested a reference that the Libertarian affiliation must be in effect not less than 90 days as of April 17, 2019. She suggested noting the interviews will take place between 5:30 and 6:15.

Ms. Pereira moved *"to approve the proposed timeline and process to fill the Board of Education vacancy created by the March 25th, 2019, resignation of Ben Walker with edits."* The motion was seconded by Mr. Sokolovic and unanimously approved.

The next agenda was on board recognition of National Teacher Appreciation Day on May 7, 2019.

Ms. Pereira asked what the board and the district would do to appreciate the district's teachers, who are grossly underpaid. Dr. Johnson said nothing specific was planned, but the collaboration with BHEA would include as the celebration for teachers.

Ms. Pereira asked that the board send a letter to be distributed on May 7th acknowledging their hard work and dedication. She moved that *"the board authorize Mr. Weldon to compose a letter on board letterhead on our behalf recognizing and acknowledging the work of our dedicated certified staff."* She asked that Mr. Weldon send a draft to the board members.

The motion was seconded by Mr. Lombard and approved by 5-0 vote. Voting in favor were members Allen, Lombard, Illingworth, Weldon and Pereira. (Mr. Sokolovic was not present.)

The next agenda was discussion and possible action on K-5 math textbooks. Mr. Weldon said the matter came out of the Teaching & Learning Committee.

Herminio Planas, director of mathematics, said textbook licenses for Grades K-2 are due to expire at the end of this year. The hard copy textbooks were purchased in 2013, but they must be upgraded after the implementation of Common Core.

Mr. Planas said the committee met from October through January 2019. He said last year a proposal was not presented to the board due to financial constraints. The committee consisted of administrators and teachers, including bilingual and special education. A rubric was

developed to consider the textbook options.

Mr. Planas said the list of vendors was narrowed to five by the process. He said the textbooks were rated in the categories of mathematical content, organization and structure, and student assessment.

Mr. Planas said teachers piloted some portions of the programs with students and reported on their findings.

Mr. Planas said Ready Classroom came out on top for many reasons. He noted the top four finishers were very close.

Mr. Planas said the top three vendors went to Stage 2. They were My Math, Ready Classroom and Into Math. Each presented their best offer and the process was guided by Ms. Siegel in collaboration with Mr. Planas. He said it was estimated funding from Title IV will be enough to cover the costs of the program chosen.

Mr. Planas said the cost to update the curriculum was kept in mind, particularly since it would be difficult without math coaches. He said this is an advantage of Ready Classroom because it is close to what the district has now. The PowerPoint side displayed the best final offers from the vendors.

Mr. Planas said he would like to go with Ready Classroom for K-2 and Grades 3-5. He said something else would be looked at for Grades 6-8 because more time is needed.

Mr. Planas said Ms. Siegel has created a phase-in plan that is subject to available funding. It is hoped to fund K to 2 this year and receive Title IV funding next year for Grades 3 to 5.

Mr. Planas noted representatives from Ready Math were present at the meeting and he thanked them for their support in the area of training.

In response to a question, Mr. Planas said the reason why the program was needed for four years is because all the companies are going to fully consumable programs. He said the workbooks and books will be replenished for the four years.

Mr. Sokolovic said the district is at a disadvantage currently by not having workbooks.

Mr. Illingworth moved "*to approve the K to 5 math textbooks.*" The motion was seconded by Mr. Sokolovic and approved by a 5-0 vote.

Voting in favor were members Allen, Lombard, Illingworth, Weldon and Sokolovic. (Ms. Pereira was not present.)

Ms. Allen moved the meeting be adjourned. The motion was seconded by Mr. Sokolovic and approved by a 5-0 vote.

Voting in favor were members Allen, Lombard, Illingworth, Weldon and Sokolovic. (Ms. Pereira was not present.)

The meeting was adjourned at 9:13 p.m.

Respectfully submitted,

John McLeod