2021-22 Bridgeport Adult Education



Bridgeport Adult Education

All Classes are FREE!



Karage Improve your English Skills



Earn a High School Diploma



Study for your GED



Learn Computer Skills



For More Information



www.bridgeportedu.net/adulted

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Adult Education 2021 - 2022

Adult Education Department

James Denton, Director

Bridgeport Public Schools

Mr. Michael Testani, Superintendent of Schools

Bridgeport Board of Education

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BBOE

Message from the Director

Dear Bridgeport and Fairfield Residents, The staff of Bridgeport Adult Education are committed to helping students achieve their personal, educational, and occupational goals. Various courses are offered to develop the skills which will prepare students to successfully continue their education and/or enter the workforce. Our programing will enable students to move ahead in life, attain goals and make their dreams a reality.

Let us...



Don't let anyone stop you now. The Bridgeport Board of Education and I hope you will join us in continuing your education. Remember, it is never too late to take charge of your own learning. Come register now!

> Sincerely, James Denton, Director

School Contact Information

Adult Education Department Main Office and Evening Classes:

Central High School 1 Lincoln Boulevard Bridgeport, CT 06606 (203) 275-1509 Fax: (203) 337-0197 James Denton, Director <u>jdenton@bridgeportedu.net</u> <u>www.bridgeportedu.net/adulted</u>

Adult Learning Center (Daytime Classes)

418 Kossuth Street (203) 275-3266 Fax: (203) 337-0190 Elisabeth Egurbide, Program Facilitator

Programs and Advising

High School Completion

Need a High School Diploma? There are 3 programs available to students who are at least 17 years of age and are officially withdrawn from school. All students 17 years of age must schedule a meeting with the Director prior to entering Adult Education.

High School Credit Diploma Program (HSCDP or CDP)

In the High School Credit Diploma program students earn academic credit which are added to any credits they already earned previously in high school. Upon fulfilling all core and elective requirements, students will receive their high school diploma.

- Credit may be given for previously earned high school credits, military experience, or independent study.
- 22.5 credits are required to receive a Diploma, which is awarded by the Bridgeport Public Schools.
- Bridgeport Adult Education requires students to earn:
 - English: 4 credits
 - Social Studies: 3 credits
 - ➤ Mathematics: 4 credits
 - Science: 3 credits
 - Electives: 8.5 credits

A certified school counselor will review your official transcripts and design a program to meet all requirements necessary to receive a high school diploma. Credit Diploma classes are offered at Central High School in the evening, from 6:30 P.M. to 8:30 P.M. Each class meets two nights a week (Monday & Wednesday or Tuesday & Thursday). Students must accumulate a minimum of 48 hours of seat time in each class to receive credit for a course.

Additionally, we offer on-line classes for students using **Edgenuity** on Saturday mornings at the **Adult Learning Center** from 8:30 A.M.– 12:30 P.M.

The Credit Diploma Program is also offered online 5 days during the week at the **Adult Learning Center**. These classes are also provided on the Edgenuity online platform.

Bridgeport Adult Education is in compliance with Connecticut General Statutes Sec.10-73a and **does not charge fees for registration, textbooks or materials** used in mandated program areas.

High School Equivalency/ General Educational Development (GED[®])

The focus of the GED[®] program is to prepare students to pass the computer-based GED[®] test. Preparation to complete the GED[®] test includes problem-solving skills in the subject areas of Language Arts, Social Studies, Science and Mathematics. Classroom instruction is supplemented by computer assisted instruction with a GED[®] interactive computer program.

- It is given in both English and Spanish.
- All students take a placement test to determine their appropriate class level.
- Classes are available at all levels.
- You are eligible to take the official State GED[®] Exam if you are 17/18 years of age and officially withdrawn from school for at least 6 months or if your class has graduated. If you are 17 years old, you must submit a withdrawal form signed by a parent or guardian.
- Those who pass the GED[®] test are awarded a Connecticut State High School Diploma.
- Day GED[®] classes are held at the Adult Learning Center located at 418 Kossuth Street, Monday-Thursday and evening classes are held at Central High School, Monday-Thursday.

GED® Exam Dates and Registration Information

The GED[®] exam is offered at various locations throughout Connecticut. To find out more about the new GED computer-based test, visit <u>www.gedtestingservice.com</u>

General Educational Development (GED®) Test Accommodations

Accommodations for the GED[®] test are available for qualified individuals with a disability. For more information, contact James Denton at 203-275-1509.

You may also contact Sabrina Mancini at the Connecticut State Department of Education at (860) 807-2110, or by email at <u>GED@ct.gov</u>

National External Diploma Program (NEDP)

The National External Diploma Program (NEDP) is a High School diploma program for adults who qualify and have acquired their academic skills through life and work experiences and demonstrate what they have learned. NEDP measures academic and life skills, such as Reading, Critical Thinking, Oral Communications, Mathematics, Writing, Self-Awareness, Consumer Awareness, Occupational Awareness, Scientific Awareness, and Social Awareness.

The NEDP is offered by our educational partners, **Literacy Volunteers of Southeastern Fairfield County** in partnership with the **Bridgeport Public Library**, and the **Mercy Learning Center** (a women's ONLY program). Candidates work independently while maintaining weekly appointments with their NEDP advisor/assessor.

Diplomas are issued by the Bridgeport Adult Education Department.

The goal of this initiative is to help those candidates who need a secondary school diploma but choose not to go through the traditional credit diploma classes or the G.E.D program. Please contact:

Lisa Wolfeiler at Literacy Volunteers Bridgeport Public Library 925 Broad Street Bridgeport, CT 06604 Phone: 203-576-7012 or 203-576-7400 X403 lwolfeiler@bridgeportpubliclibrary.org

Jane Ferreira at the Mercy Learning Center 637 Park Ave. Bridgeport, CT 06604 phone: 203-334-6699 info@mercylearningcenter.org

Adult Basic Education (ABE)

Adult Basic Education (ABE) classes are offered for adults who wish to improve their basic skills in reading, writing, and mathematics. Classes are offered in various locations at different times during the day and evening. See page 14, 16, and 17 for specific times, locations, and registration information.

English for Speakers of Other Languages (ESL)

We offer ESL classes to students whose primary language is not English. Courses range from introductory to advanced levels and are designed to improve reading, writing, listening, speaking, and life skills. The use of technology is an integral part of our program. Students are given a placement test to determine ability level.

- Integrates Life Skills and Basic Skills.
- Listening, writing, speaking and reading skills are taught.
- Weekly interactive computer instruction.
- Classes are offered in **four** instructional levels: Survival, Beginning, Intermediate, and Advanced. Students are placed according to their ability level. A placement test is given to assess students' level.
- These courses are designed to strengthen the students' basic math, reading comprehension, and grammar skills.

English for Speakers of Other Languages (ESL) classes are offered during the day at the **Adult Learning Center** and in the evening at **Central High School**.

Citizenship

This course prepares students for the U.S. Citizenship and Immigration Services (USCIS) exam and interview of U.S. History. Students must be assessed at Intermediate level or higher.

- Prepare to become a US Citizen by studying for the US Naturalization Interview and Test.
- Course covers US History, Government and Civics.

Must be able to read, write and speak English to pass the test.

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Day Classes at The Adult Learning Center

Located at 418 Kossuth Street, the Adult Learning Center offers classes Monday – Thursday. Classes run from 9:15 – 10:45 a.m. and 11:00 – 12:30 p.m.

For more information, call (203) 275-3266

Fall Semester 2021

Registration: August 23, 2021 – Sept. 2, 2021 9am – 12pm Semester: September 8, 2021 – December 21, 2021

Spring Semester

Registration: December 13, 2021 – December 22, 2021 January 4 and 5, 2022 9am – 12pm Semester: January 10, 2022 – May 26, 2022

Summer Classes Available

Summer 2021: July 1, 2021 – July 30, 2021 (9 am to 1:00 pm) Summer 2022: July 5, 2022 – July 29, 2022 (9 am to 1:00 pm)

GED

Students will focus on improving their skills in the four subjects tested on the official GED exam: math, social studies, science, language arts. These classes are offered in **English** and **Spanish**.

GED Tutorial

Designed for those students who need additional help in Writing and Math. This class is offered **by appointment** and space is limited.

Citizenship

This course prepares students for the United States Citizenship Test. Content includes U.S. History, Government, and English Language Skills.

Fall 2021 Evening Class Registration

CDP/ESL/GED

August 23, 2021 – Sept 2, 2021 (Monday – Thursday) 4:00 – 7:00 p.m. @ Central High School

Fall Evening Class Schedule at Central High School

CDP/ESL/GED Fall Semester: September 8, 2021 – December 21, 2021

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Spring 2022 Evening Class Registration

CDP/ESL/GED

December 13th 2021 to December 22nd 2021 January 4th 2022 and January 5th 2022 Mon – Thursday 4:00 - 7:00

Spring Evening Class Schedule at Central High School

CDP/ESL/GED Spring Semester: January 10^{th,} 2022 to May 26th, 2022

Enrichment and Elective Courses Evenings @ CHS

Computer Classes

Intro to Microsoft Office

You will learn basic Word, Excel, and email skills. You will learn how to create and manage Word documents, organize information in tables, perform calculations on data, create graphs and charts, organize your email inbox, and send files over email.

Advanced Microsoft Office

Have some experience with Microsoft Office and want to improve your skills or need a refresher? This course will help you learn advanced techniques. You will learn how to create and update a Table of Contents, Mail Merge to labels, envelopes, form letters, and emails, work with captions and footnotes, track changes, and much more. The basics of Microsoft Publisher will also be explored.

Bridgeport Adult Education Online Credit Diploma Courses through Edgenuity Learning

Online CDP courses are offered at the Adult Learning Center. This is an ideal option for those students who are computer literate and seek to work independently to earn credits at their own pace.

In this program, students are monitored by certified instructors. Those enrolled in online courses have the ability, and are encouraged, to continue to work independently at home, or elsewhere, as long as a computer with Internet access is available.

This is a high demand program and spots are limited, so if you think this may be a good fit for you, please speak to a guidance counselor as soon as possible.

Summer 2021 Credit Diploma Courses

We will offer summer credit diploma courses at the **Adult Learning Center**, **418 Kossuth Street**.

Classes meet Monday through Friday from 9:00 am – 1:00 pm. July 1st, 2021 to July 30th, 2021

Nondiscriminatory Policy

Bridgeport Adult Education is committed to a policy of equal opportunity/affirmative action for all qualified persons and does not discriminate in any employment practice, education program, or educational activity on the basis of race, color, religious creed, sex, age, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. Inquiries regarding Bridgeport Adult Education's nondiscrimination policies should be directed to James Denton at 203-275-1509.

General Accessibility and Accommodation

All activities offered by Bridgeport Adult Education are held in accessible locations. Accommodations for individuals with a disability are available upon request. Please contact James Denton at 203-275-1509.

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Adult Education Policies and Procedures

Attendance/Tardiness

Attendance will be taken daily in class and monitored closely by office staff. Students who do not attend for the minimum required hours will not receive credit for the course. Students will be marked tardy after 6:45 P.M. Three tardies to any class shall constitute an absence from that class. No students will be permitted to enter the building after 6:45 P.M.

Security

All students must pass through one of the security checkpoints at Central High School. Cell phones, jewelry, and other metal items must be removed prior to passing through the metal detector. Hats are not allowed, with the exception of head coverings required in religious observance. Students may be refused entry for inappropriate dress.

Cell phones, other electronic devices

The use of these during class time is prohibited unless the use is directed by the teacher and is necessary for a learning activity.

Use of School Telephone

Students will not be called out of class for incoming calls, except for extreme emergencies.

Dress

Students are asked to come to school wearing appropriate attire. Clothing should be clean and appropriate for a school environment.

Smoking

Smoking of any kind is not permitted on school grounds.

Change of Address/Telephone

Please notify the school if you have a change of address or telephone number.

Identification Cards/Bus Passes

Students must wear a school-issued identification card at all times while in attendance.

Bus Passes

Bus passes will be issued to students in good standing according to established criteria. See Office Staff for more information.

General Behavior

Students will conduct themselves as mature, responsible adults. Behavior that is in any way disruptive to the educational process or disrespectful of others may result in removal from the program.

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